

## TSC TELECONFERENCE MINUTES

March 4, 2004

Toll Free Call-in Number: 888-390-0320

Passcode: 80956

Call Time: 10:00 AM Alaska, 11:00 AM Pacific, 12:00 PM Mountain, 1:00 PM Central, 2:00 PM Eastern.

**MISSION STATEMENT: The National Injury Prevention Steering Committee for Injury Prevention enhances the capacity of tribes to address and fund injury prevention programs, and serves as an advocate and liaison with national partner**

In Attendance: **P** Present, **A** Absent, **E** Excused

Area		Representative		Alternate
Aberdeen	<b>P</b>	Dennis Renville	<b>P</b>	Mona Zuffante
Alaska	<b>P</b>	Helen Andon	<b>P</b>	Kathy O’Gara
Albuquerque	<b>P</b>	Marie Benton	<b>A</b>	Frances Anchondo
Bemidji	<b>E</b>	Antoinelle Benally Thompson	<b>P</b>	Charles Bressette
Billings		vacant		vacant
California	<b>P</b>	Norma McAdams	<b>P</b>	Barbara Hart
Nashville	<b>P</b>	Eldon Espling		vacant
Navajo	<b>P</b>	Lawrence Garnanez	<b>E</b>	Beverly Becenti Pigman
Oklahoma	<b>P</b>	Bonnie Stephenson		vacant
Portland	<b>P</b>	Luella Azule		vacant
Phoenix	<b>A</b>	Amanda Leivas Sharpe		vacant
Tucson	<b>P</b>	Feliciano Cruz	<b>E</b>	Carmen Estrella
IHS Hdqtrs Rep	<b>P</b>	Nancy Bill		
Facilitator				
Guests	<b>P</b>	Mickey Rathsam		

**ABSENT MEMBERS NEED TO CONTACT THE CHAIR UPON RECEIPT OF THE MINUTES, PLEASE**

**A. WELCOME:**

Chair.

**Helen thanked everyone for being so prompt on calling in.**

**B. GUEST WELCOME:**

Mickey Rathsam from Nashville joined call.

**C. NEW AGENDA ITEMS: None**

**D. COMMITTEE FUNCTIONING ITEMS:**

Chair

*MEMBERS: Please speak with your alternates prior to the telecall to coordinate any Area/Regional issues. Alternates who participate in the call will also be asked to report on their program activities.*

**1. Membership Recruitment Status**

**Billings** No representative. Helen is following up on the name(s) she was given.

**Nashville** Eldon said he hasn’t received a response from anyone yet, but following up.

**Oklahoma** Bonnie is following up with the two people they contacted.

**Portland** Luella is still working on recruiting an alternate from Portland Area.

**Phoenix** No one on call.

Lawrence and Feliciano said their alternates were in other meetings and couldn’t join call. Luella said she e-mailed the agenda and conference call information to the interested party.

Helen said she will need to leave call at 10:50 and asked Luella to take over. Luella agreed.

2. Email. The Chair is not responsible for delivery of email to TSC addresses, only for sending it out. Members must keep their mail boxes open to receive email. If you don't receive TSC email, especially the week or two before the teleconference calls, then you know your box is full and it's your responsibility to obtain what you may have missed. Helen said the only e-mails she has had bounce back to her was Amanda but only from one of the three addresses she has for her, so she knows Amanda has been receiving the TSC information.
3. Travel Reimbursement Process: Revised forms and instructions sent out 2/18/2004  
It has come to my attention that there needs to be an addition "IHS requested meetings do not require the TSC pre-approval process for travel". Have old travel reimbursements been cleared up? Feliciano said he knows some people haven't received reimbursements from as far back as the Seattle training. He has forwarded all the travel reports he has received to IHS. Luella said she faxed a travel report to Alan Dellapenna and Feliciano for the Introduction to IP in Tucson. Feliciano said he received and forwarded to headquarters. Luella doesn't know if the reimbursement has been sent to NPAIHB yet. Approximately two weeks ago, she spoke to Al Knapp at PAO IHS. He said he would check on it and get back to her. Nancy will check on status at IHS headquarters.
4. **Face-to-face meeting: June 15, 2004 Washington D.C.**
  - Meeting Planning Committee Formation: Focus of meeting
  - Potential Speakers
  - Rick Smith helping to identify speakers. Will follow up with him.
  - Logistics
  - Misc

Norma, Lawrence, and Helen volunteered for planning committee. Helen asked if anyone else wanted to be on the committee? She thinks there should be four people, please let her know if you are interested by end of this week. Someone mentioned Beverly Pigman had expressed interest at last conference call. Helen will set up a conference call with committee members on Monday, Tuesday or Wednesday next week. Luella said she didn't know if she would be able to attend this meeting since the NARCH grant is due on June 18, 2004.

June 13 Sun	June 14 Mon	June 15 Tues	June 16 Wed	June 17 Thur	June 18 Fri	June 19 Sat
Travel Day	Advocacy Preparation  1 to 4:30 pm Capitol Hill and Agency Visits Evening: Capitol Hill debriefing at Radisson @4 PM	Meeting Day:  Group 1: IHS Area IP Specialists  Group 2: TSC All day meeting separate from IHS Area IP Specialists.	Group 1: Grantee Workshop All day  Group 2: TSC Agency Visits continued by Norma and Luella (only TSC members not Grantees . Also have Thurs AM open)	8 to Noon: Grantee Workshop Radisson Wash DC  2 to 5 p.m. - Fellowship Symposium <b>Double Tree Hotel Rockville, MD</b>	8 to Noon: Grantee Part I Workshop Leave 2 PM or later	Travel Day
					Travel Day for those not who are not IHS grantees	

**BE SURE TO CALL AND MAKE APPOINTMENTS FOR YOUR AREA SENATE AND CONGRESS STAFF PRIOR TO VISIT.**

Nancy said Advocacy Preparation will be from 8 – 10 AM on Monday. IHS headquarters staff will provide background information on Congress and Legislative staff, and other Federal/AI/AN agencies (i.e., Safe Kids, Sleep Safe, National Indian Health Board, NCAI, and Navajo) what you need to take with you when you meet with them, information on IHS IP Norma, Nancy and Alan have background information on the Senate Committee on Indian Affairs.

5. Next TSC teleconference call: April 1, 2004

6. National Meetings:

- LifeSavers. Bismarck, ND July 13, 2004 Dennis will e-mail agenda to Luella to add to minutes
- Helen will be presenting on behalf of the TSC. Travel approved by Feliciano and Antoinelle
- **NIHB. 2004 CONSUMER CONFERENCE ANNOUNCEMENT**  
**21st Annual Consumer Conference**  
Oklahoma City, Oklahoma – August 8 - 11, 2004. The Oklahoma City Area Inter-Tribal Health Board is pleased to announce the 21st Annual National Indian Health Board Consumer Conference will be held August 8 - 11, 2004 in Oklahoma City at the Cox Business Services Convention Center. The host hotels are the Renaissance and the Courtyard by Marriott in downtown Oklahoma City.
- NCAI—Norma can set up a workshop. ½ hour with 20 minutes for questions. Need to start focus for NCAI

**E. TSC TRAINING & FELLOWSHIP**

1. Training Sub-committee Formation (2 members) Antoinelle and Dennis Nothing new
2. IP Course Instructors Workshop March 16-28, 2004 Nashville, TN (see above) No questions
3. IHS Violence Prevention Course April 5-9, 2004 Albuquerque, New Mexico  
The Violence class has 30 participants and is closed to any more participants.
4. Fellowship and IHS Grant Week June 13-19

**F. TSC MARKETING:**

1. TSC Marketing Subcommittee Formation (2 members) Lawrence and Eldon
2. TSC contact for website information: Eldon Espling Luella sent event calendar to Bobby Villines to post on the website.
3. New Brochure: Timeline for completion, how will Areas develop their brochures?  
TSC members recommended using \$3,000 to print Brochures and regional fact sheets. Lawrence recommended using money to go with brochure. Dennis said UTTC can develop logo for brochure. Suggestions: Eldon said keep only two contacts on brochure but add addresses to hard copy. Add “contact information for specific areas can be located at”. before website address. Define better who TSC can help. Luella suggested adding “funding source and grant number if applicable.”  
Area brochures/fact sheets: Timeline? Mona said She is working with John Weaver to get statistics and develop their fact sheet. Luella suggest first draft due by 4/30/04 with final 5/14/04 to allow for printing and payment prior to June meeting.
4. Video: Do we move forward with planning or do we end discussion of this topic? Dennis said it will cost about \$50K to produce. Helen said cost would cost be about \$1,000/minute to produce without travel expenses. Travel is largest expense. Can add clips from National committee or highlight regions activities on video. This could possibly be a fellow project. Biggest issue is time of TSC members to take on such a huge (and expensive) task. This topic will be put on hold for the time being.

## 5. Area Information Summaries:

### **G. TSC STRATEGIC PLANNING:**

1. Strategic Planning Subcommittee Formation (2 members) Helen and Norma
2. Deadline for completion of written strategic plan?

### **H. IHS HEADQUARTER REPORTS and/or BUDGET FORMULATION ISSUES**

1. IP Program Manager Report – Nancy Bill
2. IHS Grant Process.

Plans for developing request for proposals

Proposed Timeline for new cycle

Nancy Bill--Current funding cycle for 25 grantees will end August 2005. She will have more information in June. RFP for new cycle will come out in January 05. Awards made June or July 05, Funds received September 05. Announcement will be 3 or 5 year grants. Working on RFP this fall.

Was current grant cycle considered seed money? If yes, current grantees not eligible. Next cycle. Tribes will have no money to continue. Kathy said successful grantees should not be penalized. It is not real clear. Next round should specify. Barbara Hart—additional money to continue and new grantees

Decrease money not clear “slight increase” \$50K not enough for large tribes. In Alaska travel is very expensive. Lots of issues are not clear. Larry said no carryover and reallocation. Raise grant amount to \$75K.

#### **E-mail comments to Nancy**

#### 3. Upcoming Meetings

IHS HQE EMSC stakeholders meeting – May 11, 2004 @ Washington DC. This meeting is the first meeting to establish key partners (tribal, state & federal) for the IHS EMSC initiative.

Helen asked if TSC rep want to attend? Not clear. Email her if you do.

The Emergency Medical Services for Children program is a relatively new initiative for IHS. The program is provided through interagency collaboration with HRSA. The EMS-C program goals are to reduce pediatric injury and trauma through improved prevention and emergency medical strategies.

Betty Hastings will be working with tribal and IHS health programs as well as state and federal agencies to improve emergency medical and injury prevention services to American Indians and Alaska Natives.

American Indian Smithsonian museum opening in September 2004: Discuss at June meeting. National presentation. Check with AI Society.

### **I. INJURY PREVENTION PROJECTS AND SUCCESSES:**

#### **1. Member Reports on Area Activities:**

**(Please email area reports to Helen. If you can do this prior to the meeting, the notes will be included in the final agenda of the meeting. Area Updates should include anything of significance that has occurred within the past month)**

**NAVAJO AREA ACTIVITIES FOR FEBRUARY, 2004**

1. **Intoxilyzer 5000EN commenced training February 01, 2004 to April 30, 2004**  
**65 Correction Officers**  
**166 Navajo Police Officers**  
**Requirement of two (2) years Certification**  
**Department of Highway Safety will maintain calibration, testing, repairs and court documentation. This project is TSC collaboration with Tribal Public Safety Committee of the Navajo Nation Council, Department of Law Enforcement, Department of Corrections and Tribal Court System to improve court conviction.**
2. **Will attend the Governor's Tribal Summit on Transportation and ADOT MoveAZ Long Range Transportation Plan at Fort McDowell Yavapai National Park on March 10, 2004. Overall TSC responsibility.**
3. **Submitted a letter to Richard Pombo to mark up H.R. 2440, reauthorizing bill for Indian Health Care Improvement Act. TSC support and responsibility.**

4. **Child Passenger Safety Education, Training and Inspection**

<b>Van Presentation</b>	<b>72 attendance</b>	<b>Chinle, AZ</b>	<b>1/15/04</b>
<b>Van Display</b>	<b>56 attendance</b>	<b>Fort Defiance, AZ</b>	<b>1/16/04</b>
<b>Van Presentation</b>	<b>87 attendance</b>	<b>Santa Fe, NM</b>	<b>1/22/04</b>
<b>CPS Education</b>	<b>341 attendance</b>	<b>Navajo, NM</b>	<b>2/10/04</b>
<b>CPS Education</b>	<b>548 attendance</b>	<b>Window Rock, AZ</b>	<b>2/11/04</b>
<b>CPSI</b>	<b>16 participants</b>	<b>Chinle, AZ</b>	<b>2/12/04</b>
<b>CPS Education</b>	<b>132 attendance</b>	<b>Tse Bonito, NM</b>	<b>2/13/04</b>
<b>CPSI</b>	<b>15 participants</b>	<b>Albuquerque, NM</b>	<b>2/14/04</b>
<b>CPSI</b>	<b>12 participants</b>	<b>Navajo Mountain, UT</b>	<b>2/19/04</b>

<b>Safe Kids Presentations</b>	<b>215 attendance</b>
<b>CPSI Events</b>	<b>43 participants</b>
<b>CPS Education</b>	<b>680 attendance</b>
<b>Roadblock</b>	<b>341 attendance</b>
<b>TOTAL:</b>	<b>1279</b>

5. **CONTACTS:**

<b><u>Pre School</u></b>	<b><u>Elementary</u></b>	<b><u>Mid-School</u></b>	<b><u>Adults</u></b>	<b><u>Permits</u></b>	<b><u>Total</u></b>
<b>55</b>	<b>708</b>	<b>31</b>	<b>832</b>	<b>84</b>	<b>1,710</b>

**Presentations in the areas of: Traffic Safety, Bus Safety, Alcohol Awareness, and Bike Safety**

6. **Scheduled to participate in Navajo Area IHS FY 2006 Budget Formulation worksession on March 23-24, 2004 at the Navajo Nation Museum. This is part of the TSC duties and responsibilities.**

**Dennis said the only thing he is working on full time is the NA lifesavers conference. He will e-mail agenda to Luella to add to minutes**

6<sup>th</sup> Annual  
 Native American Lifesavers Conference  
*“Implementing Effective Interventions for Injury Prevention in Indian Country”*  
 United Tribes Technical College  
 3315 University Drive  
 Jack Barden Center  
 Bismarck, North Dakota  
 July 13 & 14, 2004  
-Tentative Agenda-

**TUESDAY**  
**July 13, 2004**

**7:30 am**                    **Registration**  
**8:30 am**                    **Flag Song**  
                                  *Cannonball Singers*  
                                  **National Anthem**

**Memoree LeCompte**

**8:45 am**                    **Opening Prayer**  
                                  *Julie Cain*

Welcome

**Dr. David M. Gipp**

President, UTTC

**9:00 am**                    **Emergency Medical Services-Children**  
                                  *Dave Boer, SDEMS-C/Betty Hastings, IHS-EMS-C*

**10:00 am**                    **BREAK**

**10:20 am**                    **Mothers Against Drunk Driving**  
                                  *Wendy Hamilton, MADD President*

**11:00 am**                    **Violence Against Women**  
                                  *Robyn Pepion, UTTC-IPP Graduate and*  
                                  *Carla Thompson Kurtz IHS, Ft. Yates, ND*

**NOON**                      **UTTC CAFETERIA**  
                                  *Keynote Speaker – Nicole Jacobs, IPP Graduate*  
                                  *The Consequences of Using Drugs*

**1:00 pm**                    **Suicide Prevention**  
                                  *Mark LoMurray/Dr. Marlene Echohawk*

**2:30 pm**                    **BREAK**

**2:45 pm**                    **Sleep Safe Fire Safety Program**  
                                  *Diana Kuklinski, Chief, Environmental Health Services*  
                                  *IHS Bemidji, MN*

**3:30 pm**                    **Injury Prevention/Indian Health Service**  
                                  *Nancy Bill, IHS, Injury Prevention Specialist, Rockville, MD and John Weaver,*  
                                  *IHS, Injury Prevention Specialist, Aberdeen, SD*  
                                  *Helen Andon, Chairperson, IHS Tribal Steering Committee for Injury Prevention,*  
                                  *Anchorage Alaska*

**5:00 pm**                    **END of DAY**

**6:00 pm**                    **Dinner and Entertainment**  
                                  *UTTC Cafeteria*

**WEDNESDAY**  
**July 14, 2004**

**8:00 am**                    **Indian Country Environmental Hazard  
Assessment Training Project**  
*Renee DuFault, Director of ICEHAP/FDA*

**9:00 am**                    **Ride Safe Program**  
*Chris Allen, Environmental Health Specialist*  
**IHS, White Earth, MN**

**10:00 am**                    **BREAK**

**10:30 am**                    **Federal Emergency Management Agency**  
*Joseph Hesbrook, Tribal Liaison*  
**Washington, DC**

**11:30-1:00 pm**            **LUNCH – UTTC CAFETERIA**  
*Tex Hall, Chairman, Mandan-Hidatsa-Arikara Nations  
President, National Congress of American Indians*

**1:00 pm**                    **Transportation Security Administration**  
*Arlene Patel, Division Manager, Office of Civil Rights*  
**Arlington, VA**

**2:00 pm**                    **Post Traumatic Stress Disorders**  
*Dr. Linda Gourneau, UTTC Wellness Center and  
Julie Cain, UTTC Chemical Health Program*

**2:45 pm**                    **Closing Remarks**

**Mikey Hoevan, First Lady of North Dakota**

**3:15 pm**                    **Honor Song**  
*Cannonball Singers*

**MOTELS:**

**Best Western Ramkota Inn (701) 258-7700**  
**Expressway Suites (701) 222-3311**  
**Fairfield Inn (701) 223-9293**

**REGISTRATION FEE:**

**\$100.00** This includes refreshments,  
2 noon meals, a T-Shirt and 1 evening  
meal.

**EXHIBIT TABLE:**

**\$100.00** Includes an 8' x 3' table

**CONTINUING EDUCATION UNITS**

**2 CEU's** are available for **\$35.00**

**For More Information Call:**

**Dennis Renville, Michelle Schoenwald or Larry Carlson (701) 255-3285 Ext. 374**

**Sponsored by:**

**Indian Health Service**  
**Federal Emergency Management Agency**  
**South Dakota Emergency Medical Services for Children**  
**Colorado State University**

**Remember!**

**“Injury Prevention  
Is TheBest Medicine”**

**Portland:** Luella said Kyle Kitchel from BIA used the Child Safety seat report to make a presentation to the Oregon Department of Transportation. He stated it was well received. He also requested to have the report presented at the Regional Native Transportation Safety conference in Worley Idaho in May. Luella is working with biostatistician who worked on project to make the presentation.

**Since hour is up. E-mail regional presentations to Helen and Luella to be added to minutes.**

Meeting adjourned at. 12:10 PST.

Respectfully submitted

Luella Azule,  
Secretary.